



# *Andromeda Add-In installation*

How to request – Internal User Only  
(external user should request to their company to install the add in)

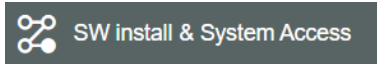
1st October 2021

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# Internal user ONLY / All Regional contact

## Region EMEA



Open a request in BPM:

[https://bpmworkflow.cnhind.com/ProcessPortal/dashboards/SYSRP2/RESPONSIVE\\_WORK](https://bpmworkflow.cnhind.com/ProcessPortal/dashboards/SYSRP2/RESPONSIVE_WORK)

**Add In Version:** currently is **Andromeda Add-In V2 - 2.2.114 (1.1.15 for FPT)**

From slide 4 you can find ***how to do it***

## Region AMEA and ANZ

Contact the service desk by email:

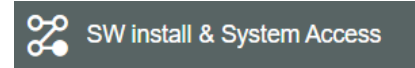
[apacictservicedesk@cnhind.com](mailto:apacictservicedesk@cnhind.com)

**Used ID** (i.e. Ivecoeuropa\to4my)

**PC Name** (i.e. LT1061028)

**Add In Version:** currently is **Andromeda Add-In V2 - 2.2.114 (1.1.15 for FPT)**

## Region NAFTA



Open a request in BPM:

[https://bpmworkflow.cnhind.com/ProcessPortal/dashboards/SYSRP2/RESPONSIVE\\_WORK](https://bpmworkflow.cnhind.com/ProcessPortal/dashboards/SYSRP2/RESPONSIVE_WORK)

**Used ID** (i.e. Ivecoeuropa\to4my)

**PC Name** (i.e. LT1061028)

**Add In Version:** currently is **Andromeda Add-In V2 - 2.2.114 (1.1.15 for FPT)**

## Region LATAM:

Contact the service desk by phone

Language	Telephone Number
Brazilian Portuguese	+55 31 2104 3333
Spanish	Internal: 160 4848 External: +54 0351450 4848

**Used ID** (i.e. Ivecoeuropa\to4my)

**PC Name** (see ppt attached - i.e. LT1061028)

**Add In Version:** currently is **Andromeda Add-In V2 - 2.2.114 (1.1.15 for FPT)**

# HOW to find the PC name and domain

Click Windows ICON in lower left corner and search «System» (or control panel)



Choose System and security



Sistema e sicurezza

Rivedi lo stato del computer

Salva copie di backup dei file con Cronologia file

Choose System

• Sistema e sicurezza

Rete e Internet

Hardware e suoni

Programmi

Account utente

Aspetto e personalizzazione

Modifica le impostazioni di Controllo dell'ac  
Risoluzione dei problemi comuni relativi al cor



Windows Defender Firewall

Controlla stato del firewall | Consenti app att

Sistema

Visualizza quantità di RAM e velocità del proc

Impostazioni di sistema  
avanzate

Sistema

Produttore: CNH Industrial - Client & Mobile Technologies  
Modello: 5.0.0.x64 (R9)  
Processore: Intel(R) Core(TM) i5-4310M CPU @ 2.70GHz 2.70 GHz  
Memoria installata (RAM): 8,00 GB  
Tipo sistema: Sistema operativo a 64 bit, processore basato su x64  
Penna e tocco: Nessun input penna o tocco disponibile per questo schermo

Computer  
name

Impostazioni relative a nome computer, dominio e gruppo di lavoro

Nome computer: LT0161028  
Nome completo computer: LT0161028.ivecoeuropa.ivecogroup.iveco.com  
Descrizione computer:  
Dominio: ivecoeuropa.ivecogroup.iveco.com

Domain

Attivazione di Windows

# EMEA – How to do it

## *Add In request*

1

<https://bpmworkflow.cnhind.com/>

Access the BPM Portal

2



SW install & System Access



Click on SW Install Request

3

Request Data

If the End User-id is not yet created, select 'Yes' and insert below the manager's user-id and email. Other details (Region, Country, Location, Department, Subdepartment, Building, Floor, Phone ...) must be related to the end user. Please, insert the end user's name into the comment field. \*

Select the target hardware type this request is related to \*

Yes  No

Office PC  Technical Workstation

Select No

Select Office PC

# EMEA

4

Search End User \* BPD004\_CREATEREQUEST01

User ID BPD004\_CREATEREQUEST01

User First Name CreateRequest01

Email \* devreplytest@gmail.com

Region \* EMEA

Location \* --Select--

Department \*

Building \*

User Last Name Test User

Country \* --Select--

Address \*

Subdepartment \*

Floor \*

Click here to load the End User details

Add end user's UserID  
Select Country, Location and the mandatory fields (\*)

5

End User's Manager - for approval step

Manager ID \*

Search icon

If strictly necessary, the approver can be changed searching a different Manager ID

Continue Delete

Check if the Manager UserID is correct, otherwise **If strictly necessary the approver can be changed by searching a different Manager ID**

Step: Create New Request

1 User Data 2 Operation Type 3 Hw & Software 4 Complete & Submit

Operation Type

Request Type \*  
--Select--  
Software Installation  
Software Removal

6

Select “Software Installation” or “Software Removal”

7

Continue Delete



Click on Continue





### Step: Create New Request

1 User Data

2 Operation Type

3 Hw & Software

4 Complete & Submit

#### Current Hardware

Computer Name \*

Search Hardware

Asset \*

Select Start → Computer → RightClick  
→ Properties

Use this command only if you have already requested via BPM a Software Installation on your current Pc.

**For the first request:** Add your Computer Name and Asset **without clicking** on "Search Hardware".



How to find your Computer Name : [Right Click on Start](#) → select [System](#)

*Displays the instructions in previous slide «how to find a PC name and domain»*

9

Software Selection

Show Selected Search: solidw

<input checked="" type="checkbox"/>	Software Name	Software Version	Comments
<input checked="" type="checkbox"/>	SolidWorks - Dassault Systèmes		

Showing 1 to 1 of 1 entries (filtered from 205 total entries)

Select the software that needs to be installed from the list

Other Software Selection

Software Name	Comments	Remove
No data available in table		

+

Continue Delete Back

In case the software is not in the list, **add it in the Other Software Selection**

1 User Data 2 Operation Type 3 Hw & Software 4 Complete & Submit

Requester Data

Requester ID: BPD004\_CREATEREQUEST01 Requester Name: CreateRequest01 Test User

Comments

Add your comments here. Remind that id the **End User user-id** is not yet available, you have to insert here the EndUser **fullname**

Submit Delete Back

Click here to submit the req

10 Add any necessary comments and Submit the BPM.

If you need further support on how to submit a SW request on BPM, please to contact EMEAICT Service Desk:

<https://my.cnhindustrial.portal/en/Work/ICTServices/Pages/ICTCustomerServiceDesk.aspx>